

**BUREAU OF FIRE PREVENTION**  
**FIRE DEPARTMENT**  
CITY OF VENTNOR  
DEPARTMENT OF PUBLIC SAFETY

Thomas M. Halpin, Jr., Fire Official  
Certification # 141541



Phone: 609-823-7943  
Fax: 609-823-7767  
E-mail: thalpin@ventnorcity.org

20 N. New Haven Avenue  
VENTNOR, N.J. 08406

**Application for NJ Uniform Fire Code Permit**

Date of Application: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Is applying for a permit under the New Jersey Uniform Fire Code, N.J.A.C. 5:70-2.7(a)3.ii to conduct the following activity:

**OPERATE TORCH**

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Location: **VENTNOR CITY**

For a Period to begin: \_\_\_\_\_ and end: \_\_\_\_\_

Forward application with applicable fee (Type 1- \$42) to:

Ventnor City Fire Department - Bureau of Fire Prevention  
20 N. New Haven Avenue, Ventnor City NJ 08406  
609-823-7942 Office      609-823-7767 Fax

-----**Official Use Only**-----

Permit Type: 1      Permit # \_\_\_\_\_      Fee: **\$42.00**

Approved: \_\_\_\_\_      Denied: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Thomas M. Halpin, Jr. - Fire Official #141541

**STOP FIRES-SAVE LIVES**

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## APPLICATION FOR NJ UNIFORM FIRE CODE PERMIT

### Guidelines for Roof Torch Operations

1. This fire code permit is for the use of a "Torch or flame producing device to remove paint from or seal membrane roofs on any building or structure."
2. Complete all information legibly and accurately.
3. Allow a minimum of one (1) week to process the permit.
4. When you receive your permit, review the conditions indicated. General conditions include:
  - a. Contact the fire department prior to beginning the torch operation each day at 609-823-7942 to notify us of the time and location where the work will take place.
  - b. A proper, approved means of extinguishment must be readily accessible near the location of where the torch operation is performed.
  - c. A proper fire watch must be conducted for one (1) hour after torch shut down.
  - d. All fuel cylinders are to be removed from the property at the conclusion of the torch operation each day.
5. Fire Department personnel may inspect the work site at any time. At the discretion of the Fire Official, fire code permits may be issued for a one (1) year period. Please have a copy of your valid fire code permit at each work site. Please be aware that failure to comply with fire code requirements or permit conditions may result in the issuance of penalties and/or revocation of your permit.
6. If you have any questions regarding the permit or permit process please contact the Fire Official at 609-823-7943 or email at [thalpin@ventnorcity.org](mailto:thalpin@ventnorcity.org).

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